

Educational Improvement Tax Credit (EITC) Summary Sheet Pre-Kindergarten (Pre-K) or K-12

EITC Solicitation Efforts

- EITC company contributions are solicited through the following efforts:
 - BLOCS Office (primarily for renewal applications or referrals);
 - BLOCS Board members;
 - Office of Catholic Education development efforts;
 - Directly by a school itself.

EITC Application Process

- Once a company has agreed to participate in the Pre-K or K-12 EITC Program, it must complete a one-page application (Appendix 1 – PKSO or Appendix 1 – SO) published by the PA Department of Community and Economic Development (DCED) (www.newPA.com/eitc) and indicate a one year (75% tax credit) or two year (90% tax credit) commitment on the application;
- If both applications (Pre-K and K-12) are submitted, the combined total cannot exceed \$450,000 in tax credits; the maximum for Pre-K tax credits is \$150,000 and the maximum for K-12 tax credits is \$300,000 – per company / operating subsidiary;
- New company applications should be sent to the BLOCS Office prior to July 1st of each year. BLOCS hand delivers new company applications to the DCED in Harrisburg on July 1st of each year; the DCED will accept company applications beginning on July 1st of each year through June 30th of the following year (as long as the tax credits are available);
- For companies that would like to submit a new application (Year 1 of a 1 Year Commitment or Year 1 of a 2 Year Commitment) for the “pass through” tax option, those applications cannot be submitted to the DCED for processing until July 8th of each year; renewal applications (Year 2 of a 2 Year Commitment) for the “pass through” tax option can be submitted to the DCED normally for processing – between May 15th through June 30th of each year;
- Once a company is approved by DCED to donate Pre-K or K-12 tax credits as scholarships, the company has sixty (60) days from the date of their approval letter from the state to send an approved Pre-K Scholarship Organization or K-12 Scholarship Organization (i.e. BLOCS) the approved contribution amount;
- BLOCS must send the company a tax acknowledgment (receipt) letter recognizing the EITC contribution within thirty (30) days;
- The company must then send a copy of the BLOCS acknowledgment letter to DCED within ninety (90) days of the date of the state’s approval letter;
- If the DCED does not receive proof that the EITC contribution was made to an approved Scholarship Organization within 60 days of the date of the state’s approval letter, the approval of tax credits will be rescinded;
- If a company makes a two year commitment on July 1st, they must submit a renewal / 2nd year application to (Year 2 of a 2 Year Commitment) DCED beginning on May 15th through June 30th of the following year;
- The BLOCS Office can also facilitate 2nd year company applications with the DCED via fax, mail or e-mail. Ashley Gunn in the Tax Credit Division of the DCED is the tax analyst assigned to BLOCS. Ashley can be reached at 717-214-5331 or agunn@state.pa.us; fax 717-772-3581.